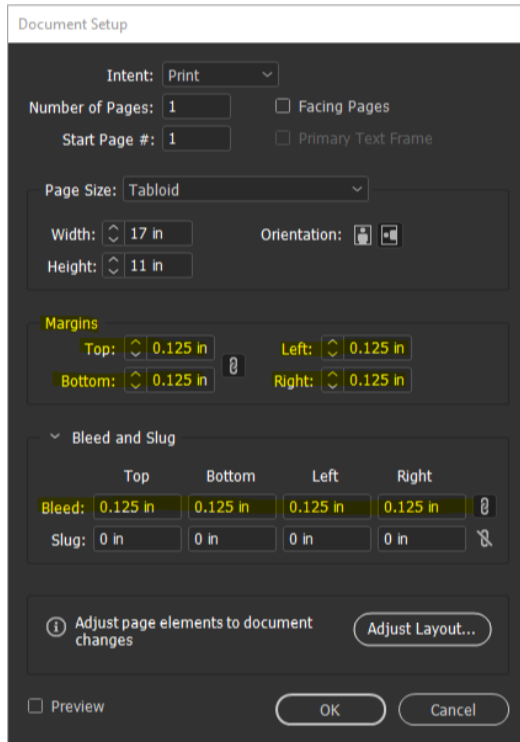


How to export to PDF with bleed + crops in InDesign

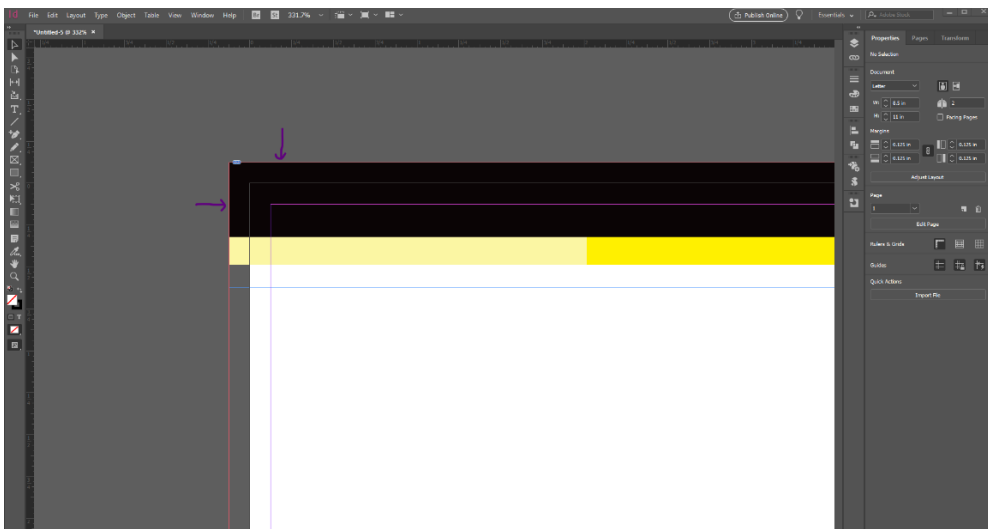
1. Add bleed to your file

- a. File
- b. Document set up
- c. Bleed .125"
- d. Margin .125"



2. Design with bleed

- a. All items that you want to extend to the edge of the page must extend all the way to the red box (please note: anything outside of the black box will get cut off – that is what's known as bleed)
- b. Any important items (logos, text, etc) that you don't want to get cut off needs to stay inside of pink box
- c. Pink box = margins; black box = edge of page; red box = bleed



3. Export as PDF with bleed (when you've completed your design and are ready to save)

- a. File
- b. Export
- c. Adobe PDF (Print)
- d. Save
- e. High Quality Print
- f. Marks & Bleed
 - i. Crop Marks
 - ii. Use Document Bleed Settings

